

Highlands Community Center Hilltop Campus

GROUP EVENT GUIDELINES

COVID-19 SCREENING GUIDELINES FOR GROUP EVENTS

1. To attend a group event, residents must sign up by calling the Highlands office at 607-770-0974. Reservations will be taken on a first come, first serve basis.
2. Residents will enter the Clubhouse through the front door and proceed to the screening table. Screenings will be provided in two parts, a review of symptoms and a temperature check. The screening will verify that the resident remains free of COVID-19 symptoms and are not running a fever. Those with a temperature of 100° or greater will not be permitted to join the group.
3. Residents will be required to wear a mask and practice social distancing while waiting in line, using the 6' guidelines marked on the ground, or they may wait in their car.
4. Residents successfully passing the screening will then proceed to the meeting room.
5. Residents will be required to wear a mask in the building.
6. When the activity has finished, Residents will be dismissed by row to allow for social distancing. They will exit the building by the meeting room side door.

SLIDESHOWS

1. To attend, you must RSVP by calling the Highlands office at 607-770-0974. Reservations will be taken on a first come first serve basis.
2. The activity will be limited to 25 Residents, plus the presenter.
3. Before entering, staff will screen participants for COVID-19 symptoms including a temperature check (temperature must be 100° or lower).
4. Residents will be required to wear a mask the entire time they are in the building.
5. Chairs will be spaced to promote appropriate social distancing. Residents who live in the same household may sit together.
6. No food or drink will be served during the activity.
7. When the activity has finished, Residents will be dismissed by row and will leave through the side door to maintain social distancing.
8. A hand sanitizer station will be posted at both doors. Residents will be required to use hand sanitizer prior to entry and after exiting the activity.
9. Equipment used will be sanitized after the event, and the restroom will be cleaned after each use.

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SHUFFLEBOARD

1. To attend, you must RSVP for your foursome by calling the Highlands office at 607-770-0974. Reservations will be taken on a first come first served basis.
2. A maximum of 4 players can play at the same time (2 on each side).
3. Before entering, staff will screen participants for COVID-19 symptoms including a temperature check (temperature must be 100° or lower).
4. Residents will be required to wear a mask the entire time they are in the building.
5. The gym door must remain open during the game. Residents must practice social distancing, maintaining 6' distance while in the gym and when taking their turn.
6. Each participant will have their own stick. No sharing will be permitted.
7. When the game has finished, the sticks will be left in the gym.
8. Hand sanitizer stations will be posted at the doors. Residents will be required to use hand sanitizer prior to entry and after exiting the activity.
9. Equipment used will be sanitized after the event, and the restroom will be cleaned after each use.

BOOK CLUB

1. To attend, you must RSVP by calling the Highlands office at 607-770-0974. Reservations will be taken on a first come first served basis.
2. The activity will be limited to 10 Residents, plus the presenter.
3. Before entering, staff will screen participants for COVID-19 symptoms including a temperature check (temperature must be 100° or lower).
4. Residents will be required to wear a mask the entire time they are in the building.
5. Chairs will be spaced in a circle to promote appropriate social distancing. Residents who live in the same household may sit together.
6. No food or drink will be served during the activity.
7. When the activity has finished, Residents will leave through the side door.
8. A hand sanitizer station will be posted at the door to the Exercise Room. Residents will be required to use hand sanitizer prior to entry and after exiting the activity.
9. Equipment used will be sanitized after the event, and the restroom will be cleaned after each use.